

**BLS Certification Evaluator Committee
Richmond, Virginia
March 22, 2007
10:30am**

Members Present:	Members Absent:	Staff:	Others:
Linda Johnson-Chair	Jason Sweet	Greg Neiman	Holly Sturdevant
Rebecca Anhold	Laura Walker-Excused	Chad Blosser	
Marcia Pescitani	Gary Dalton-Excused		
Kester Dingus			
Linda Harris			
Chris Corbin			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Meeting was Called to Order at 10:30am	
II. Introductions	Members of the committee introduced themselves	
III. Approval of Past Minutes	The Committee reviewed the Minutes from October 4, 2006. Kester Dingus was present at the meeting. (ATTACHMENT: A)	MOTION BY: Chris Corbin TO: Accept the October 4, 2006 minutes with corrections. Second: Marcia Pescitani VOTE: Unanimously Approved
IV. General Discussions Ideas	The committee discussed current issues with evaluators, Consolidated testing and instructors.	
Recess	The Committee recessed for lunch at 12:05pm	
Reconvene	The Committee reconvened at 12:23pm	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	The Committee continued discussion about evaluators	
		MOTION BY: Chris Corbin That this Committee establishes the standard for evaluators at CTS Sites. Regional Councils may have additional CTS administrative requirements, but a person who completes the program and is issued a valid 1-year endorsement in any council will be accepted to evaluate at any CTS site in the state. SECONDED BY: Linda Harris VOTE: Unanimously Approved
	Minimum Evaluator Qualifications: 18 Years of age Current Certification for at least 2 years as an EMT, Written Endorsement by Agency (must be cleared AIC) Completion of the BLS Practical Evaluator Training Program To maintain: an evaluator must evaluate at 2 or more CTS Sites or retake the evaluator class each calendar year	
V. ASSIGNMENTS	Review and Edit CTS Manual	
	Review and Edit Evaluator Training Program	
	Next: Test Examiner Position Test Site Coordinator Position	
VI. NEXT MEETING	May 2, 2007 9:00am Location TBA.	
VII. ADJOURNMENT	Meeting Adjourned 2:00pm	

BLS Certification Evaluator Committee
Wednesday, March 21, 2007, 10:30am
Comfort Inn & Suites - Innsbrook
Agenda

- I. Welcome
- II. Introductions
- III. Approve Minutes of October 4, 2006
- IV. General Discussions and Ideas
- V. Assignments
- VI. Establish Meeting Dates
- VII. Adjourn

Attachment: A
March 21, 2007 BCEC Minutes

October 4, 2006
Minutes of the BLS Certification
Evaluator Committee

BLS Certification Evaluator Committee
Hilton Garden Inn – Innsbrook Richmond, Virginia
October 4, 2006
8am

Members Present:	Members Absent:	Staff:	Others:
Linda Johnson Rebecca Anhold Linda Harris Gary Dalton Marcia Pescitani Laura Walker Chris Corbin	Jason Sweet	Warren Short Tom Nevetral Greg Neiman Chad Blosser	Karen Wagner Gary Burke

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Meeting began at 0810	
II. Introductions	The Committee members and gallery introduced themselves	
III. Charge	The Charge to the Committee was presented and discussed.	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
IV. General Discussion	<p>A. The Committee members discussed the current evaluator process. Topics discussed included:</p> <ol style="list-style-type: none"> 1. Consider revamping the current training program 2. OEMS will distribute a copy of the current evaluator training program to the committee members 3. We should consider requiring novice evaluators work with seasoned evaluators 4. Information should be provided to evaluators after test sites giving information on any evaluations that were overturned and why. 5. There is a problem obtaining evaluators (burn out, rust out) 6. Consider revamping the evaluator sheet to mirror scenario instead of having generic checksheets 7. Establish and use core evaluators for all testing 8. There were concerns over value (cost) of doing a practical exam 9. Should we establish recertification/retraining for evaluators? 10. Consider establishing criteria required to become an evaluator 11. Initial Evaluator training should include more visual /scenario training 12. How do we or should we do some type of QA? 13. Should we include test examiners/ems reps in the training of evaluators? 14. Videotape Mock State Tests within EMT-Basic classes to and use the videos to train evaluators 15. A concern over inappropriate touching/contact during practical testing, consider establishing minimum requirements for people used as patients 16. Provide training of patients consider using them as “second” evaluator 17. Form a Scenario Evaluation committee to review current scenarios 18. Consider piloting new evaluation forms 	
V. ASSIGNMENTS	<p>A. The Committee requested that members review information for the next meeting:</p> <ol style="list-style-type: none"> 1. The committee should review current training program 2. Locate programs to tape end of class scenario evaluations 3. MARCIA-Send unbound book to OEMS for scanning 4. Kester-Send CD of Manual in December 5. OEMS bring copies of the 2005 EMSAT Evaluator training video 	
VI. ESTABLISH MEETING DATES	Next Meeting 1/17/07 10am	
Adjournment	The meeting was adjourned at 1152.	